



# Recommendation Form for Graduate Study

**This section MUST be completed by the Applicant.** After completing this section please submit the form to your recommender. Please use, if necessary, a stamped envelope addressed to:

Colorado School of Mines  
Office of Graduate Studies  
1500 Illinois St  
Golden, CO 80401

Your rights will be considered 'Waived' on Recommendation letters received that do not have this section completed.

*Please Print*

Your Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

MM-DD-YYYY

Department: \_\_\_\_\_ Desired Degree: \_\_\_\_\_

Name of Recommender: \_\_\_\_\_

I hereby (Choose One) **waive** OR **retain** my right under the Family Educational Rights and Privacy Act (FERPA) to review this Letter of Recommendation. I understand that if I do not notate my choice my right will be waived.

\_\_\_\_\_  
Applicant Signature Date

## To the Recommender

Thank you for your willingness to help us evaluate applicants for admission to Colorado School of Mines. Please complete this form and attach it as a cover to your letter of recommendation for this candidate. We are soliciting your candid evaluation of the applicant's preparation for graduate study. We encourage you to include your opinion of the applicant's academic or creative achievements, including material not apparent on the official transcripts, the applicant's technical knowledge of their program of interest, aspects of the applicant's personality and character significant to graduate study and any special skills or experience that would benefit them in their graduate program.

How long have you known the applicant and what is your relationship? \_\_\_\_\_  
Years/months Relationship

In overall ability, as appropriate to graduate studies, this applicant is among the/is:  
Top 1-2%    Top 5%    Top 10%    Top 25%    Average    Below Average

The applicant's technical knowledge in his/her proposed field:  
Top 1-2%    Top 5%    Top 10%    Top 25%    Average    Below Average

**International Applicant:** The applicant's ability to learn and communicate with the English language is:  
Proficient    Good, general skills    Fair, has difficulty    Poor    Not Observed

\_\_\_\_\_  
Recommender's Signature Title    Date

\_\_\_\_\_  
Institution or Firm Email