

Colorado School of Mines – GRADUATE COUNCIL MEETING MINUTES  
February 5, 2:00 – 3:00 pm, GC224/[Zoom](#)

**Attendees:**

**Voting Members:** 22 total (12 - majority needed for quorum). Quorum was present.

|   |                            |   |                             |   |                         |   |                       |
|---|----------------------------|---|-----------------------------|---|-------------------------|---|-----------------------|
| P | John Spear (Chair)         |   | Danielle Ostendorf (LB)     | P | Andy Osborne (NSE)      | P | Uwe Greife (PH)       |
| P | Ian Lange (EB)             | P | Bettina Voelker (CH)        | P | Jaeheon Lee (MN)        | P | Pejman Tahmasebi (PE) |
| P | Jeff Shragge (GP)          | P | Ebru Bozdog (AMS)           | P | Adrienne Marshall (HSE) |   | Jim Ranville (GC)     |
| P | Mehmet Belviranli (CS)     | P | Adrienne C. Kroepsch (HASS) | P | Ryan Venturelli (GE)    |   |                       |
| P | Lori Tunstall (CEE)        |   | Nikki Farnsworth (CBE)      |   | Ellie Miller (GSG)      |   |                       |
| P | Rajivasanth Rajasegar (ME) | P | Yamuna Phal (EE)            | P | Kip Findley (MME)       |   |                       |

**Other Regular Attendees and Guests**

|   |                            |   |                                    |   |                                  |   |                         |
|---|----------------------------|---|------------------------------------|---|----------------------------------|---|-------------------------|
| P | Carl Frick (OGS)           |   | Carolyn Freedman (OGS)             | P | Jenny Briggs (OGS)               |   | Roxane Aungst (OGS)     |
|   | Wendy Adams (HNRS)         | P | D. Scott Heath (RO)                | P | Paul Myskiw (RO)                 | P | Colin Schneider (RO)    |
| P | Sam Spiegel (Mines Online) |   | Suzanne Beach (Payne)              | P | Kristeen Serracino (AA)          |   | Richard Krahenbuhl (GP) |
| P | Jon Johnson (Mines Online) |   | Peter Concepcion (Grad Admissions) |   | Luke Contreras (Grad Admissions) |   | Kelsie Diaz (CS)        |
|   | Cadi Gillette (IGP)        |   | Rachel McDonald (IGP)              |   |                                  |   |                         |

**Special Guest(s):** Alison Bodor, Angel Abbud Madrid, Frankie Zhu, Wendy Fisher, Zibo Wang, Josue Campos do Prado, Donna Bodeau, Dong Chen

**Welcome**

John Spear

**Briefings and Information Items**

*Office of Graduate Studies*

Carl Frick/Jenny Briggs

- **Question:** K. Findley asked, what are graduate recruiting numbers for the Fall?
- **Answer:** C. Frick answered that the number of applicants so far is looking strong with a significant increase in PhD applicants. Mines recently increased the marketing budget for digital advertising, so the number of applicants has doubled (~\$50,000 for each program). The main priority has been on programs that have high non-thesis master's enrollment (ETM, ME, EE, CS, and Space Resources) and improving Google SEO.
- **Question:** T. Voelker asked, is this money no longer used to assist departments with recruiting?
- **Answer:** C. Frick answered graduate student recruiting is under a 4-person team which has not had a diminished budget. Admissions put out a request to the portfolio deans to see if departments wanted to take over Grad Visit days and the overwhelming response was yes. C. Frick can look into this and provide additional information.
- **Question:** A. Kroepsch asked, is OGS tracking the number of students who may have lost their graduate student funding due to the recent executive orders on DE&I? How widespread is this problem on Mines' campus?
- **Answer:** Although there has been word of funds being pulled, this hasn't quite happened yet. There was an announcement that things would be delayed or paused but then it became unclear. OGS will look into how many graduate students are being affected by this.
- **Question:** R. Venturelli asked, how is money awarded to the institution for the GRFP program?
- **Answer:** J. Briggs answered it is awarded in block over multiple years. Mines is currently in year

2 of a 5-year award, therefore, all current cohorts should not be affected. However, there is uncertainty regarding what changes could mean especially for those who just applied for GRFPs this past Fall. OGS does oversee some other diversity related funds, but they are not tied to federal agencies. C. Frick added that NSF is one of the safer forms of funding.

OGS is working on establishing a deeper connection with individual programs from an advising perspective. Meetings were held with department managers last week to establish a better methodology for advising non-thesis master's students and combined (4+1) students. Combined students are those who are undergraduate students in a degree program. Once they reach a certain number of credit hours and a certain GPA is met, they are invited to apply for the combined program which allows them to count two 500-level courses at the UG and GR level. Currently, once a student applies to be a combined student, they are no longer advised by CASA. Instead, they are sent to a department and assigned an advisor. However, department advisors are more used to advising thesis-based students and do not completely understand the unique aspects of non-thesis master's students such as the special forms they require and undergraduate financial aid stipulations. Therefore, OGS is focusing on the advising process for each department to help prepare for registration for next year.

- **Question:** J. Spear asked, is Mines at a point where undergraduate and graduate CASA are needed?
- **Answer:** C. Frick answered that this has not happened because some individual departments are reluctant to hand over advising to CASA. Some departments prefer to have individual faculty advisors. In the future, there may be separate CASA advising for combined or non-thesis students but there is need to fix advising issues now.

*Registrar's Office*

Paul Myskiw

The number of students interested in a combined program has increase significantly (200 to over 900). Mines will be graduating the largest cohort of undergraduate students in a master's program in May. This has generated additional revenue in the extra year since these students are paying the UG tuition rate. Please review the catalog language about reduced registration (under Registration and Tuition Classification). The catalog states that graduate students must pay for 24 credit hours before they are eligible for reduced registration (54 credit hours for PhD students). For the next meeting, the Council can discuss this and recommend any changes.

- **Comment:** J. Briggs added that each department is handling reduced registration qualification in a different way. It might be helpful to discuss the department variations and how it affects graduate students, both master's and PhD students.

*Graduate Student Government*

Ellie Miller

2:20-2:30 pm **Curriculum Item(s) for Council Vote**

1.1

**CEE**

[CIM 12/19]

**1 course deactivation:**

Lori Tunstall

**CEEN591: EROSION CONTROL AND  
LAND RESTORATION**

*Professor teaching this course cannot offer this course in person.*

This course deactivation is no longer needed. The CEE department would like this course still on the books for possible future offerings in lieu of deactivation.

1.2

**GE**  
[CIM 12/4]

Ryan Venturelli

**1 course change:**

**GEGN561: UNDERGROUND  
CONSTRUCTION ENGINEERING  
LABORATORY**

*To conform with changes in the program, appeal to more students and move away from .5 credit offerings. Combining GEGN561 and GEGN562 into one, 1 credit class that meets weekly. The program has changed and so the co-requisites no longer make sense and should be removed. GEGN 562 would then be removed from the catalog.*

**1 course deactivation:**

**GEGN562: UNDERGROUND  
CONSTRUCTION ENGINEERING  
LABORATORY 2**

*GEGN561 and GEGN562 will be combined into a single one-credit hour course so GEGN562 is no longer needed.*

**MOTION:** The motion to approve the GEGN561 course change and GENG562 course deactivation was moved by K. Findley and seconded by A. Kroepsch. The motion to approve the GEGN561 course change and GEGN562 course deactivation was unanimously approved with zero opposition and zero abstentions.

1.3

**EE**  
[CIM 12/6, 12/17, 1/8]

Yamuna Phal

**1 program change:**

**MSPHD-EE18: MS & PHD IN  
ELECTRICAL ENGINEERING**

*Changing credit hour requirement for PHD from 36 to 30.*

**4 course deactivations:**

**EENG508: ADVANCED TOPICS IN  
PERCEPTION AND COMPUTER VISION**

*The course has not been offered in several years and there are no plans to offer this course again. Deactivating this course will create opportunities for the development of new EE electives.*

**EENG31: ACTIVE NONLINEAR RF &  
MICROWAVE DEVICES**

*The course has not been offered in several years and there are no plans to offer this course again. Deactivating this course will create more opportunities for the development of new EE electives.*

**EENG571: MODERN ADJUSTABLE  
SPEED ELECTRIC DRIVES**

*The course has not been offered in several years and there are no plans to offer this course again. Deactivating this course will create more opportunities for the development of new EE electives.*

**EENG583: ADVANCED ELECTRICAL  
MACHINE DYNAMICS**

*The course has not been offered in several years and there are no plans to offer this course again. Deactivating this course will create more opportunities for the development of new EE electives.*



*Updating core requirements – added CSCI582, CSCI565, and CSCI563 as alternative core courses; updated course requirements for grad cert program.*

**MOTION:** The motion to approve the CS program change was moved by K. Findley and seconded by Y. Phal. The motion to approve the CS program change was unanimously approved with zero opposition and zero abstentions.

2:30-2:40 pm **Continued Business**

2.1

**CEE**

[CIM 12/5]

**1 course change:**

Lori Tunstall

**CEEN513: ADVANCED GEOMATERIAL MECHANICS**

*Removed GEGN561 as a co-requisite as it is no longer offered.*

**MOTION:** The motion to suspend voting rules for continued business items and vote during the 2/5 GC meeting was moved by L. Tunstall and seconded by J. Shragge. The motion to suspend voting rules for continued business items and vote during the 2/5 GC meeting was unanimously approved with zero opposition and zero abstentions.

**MOTION:** The motion to approve the CEEN513 course change was moved by A. Kroepsch and seconded by Y. Phal. The motion to approve the CEEN513 course change was approved unanimously with zero opposition and zero abstentions.

2.2

**GP**

[CIM 12/4, 12/5]

**1 program change:**

Jeff Shragge

**MSPHD-GPE/GPH: MS & PHD IN GEOPHYSICS & GEOPHYSICAL ENGINEERING**

*The listed required "professional development" coursework cannot be completed by Geophysics PhD students as currently listed due to course deactivations or non-offerings. The Geophysics Department Faculty has discussed and approved an expansion and broadening of our definition of professional development to include relevant coursework in EBGN and EDNS, including topics related to entrepreneurialism and the socio-technical nexus. This strategy is consistent with the stated goals and mission of Mines@150.*

**3 course deactivations:**

**GPGN551: WAVE PHENOMENA SEMINAR**

*This "course" is being removed since it is effectively run as a group s1 and seminar. The Geophysics Departmental Graduate Advisory Committee has developed new guidelines for differentiating between a course and group seminar. The organizers of this course agree that GPGN551 does not conform to these guidelines and would prefer to deactivate it at this point.*

**GPGN559: RESERVOIR CHARACTERIZATION SEMINAR**

*This "course" is being removed since it is effectively run as a group seminar. The Geophysics Departmental Graduate Advisory Committee has developed new guidelines for differentiating between a course and group seminar. The organizers of this course agree that GPGN559 does not conform to these*

*guidelines and would prefer to deactivate it at this point.*

**GPGN681: GRADUATE SEMINAR – PHD**

*We are requesting that GPGN681 be removed since the Geophysics Department is consolidating our GPGN581 MSc and GPGN681 PhD seminar into a single GPGN581 graduate seminar course. This will remove redundancy and duplication of reporting across our graduate programs. The requested changes to GPGN581 have already been entered into CIM for GC consideration.*

**1 course change:**

**GPGN581: GRADUATE SEMINAR**

*Consolidating MS (GPGN581) and PhD (GPGN681) Graduate Seminar courses into a single 500-level course.*

**MOTION:** The motion to approve the GP program change, course deactivation, and GPGN581 course change was moved by R. Venturelli and seconded by A. Kroepsch. The motion to approve the GP program change, course deactivation, and GPGN581 course change was approved unanimously with zero opposition and zero abstentions.

2.3

**ME**

Rajavasanth Rajasegar

[CIM 1/24]

**14 course deactivations:**

**DTCN501: INTRODUCTION TO DATA CENTER ENGINEERING**  
**DTCN502: DATA CENTER INFRASTRUCTURE MANAGEMENT**  
**DTCN503: DATA CENTER ENGINEERING GRADUATE SEMINAR**  
**DTCN591: DATA CENTER ENGINEERING AND ANALYSIS**  
**MEGN512: ADVANCED ENGINEERING VIBRATION**  
**MEGN513: KINETIC PHENOMENA IN MATERIALS**  
**MEGN520: BOUNDARY ELEMENT METHODS**  
**MEGN521: INTRODUCTION TO DISCRETE ELEMENT METHODS (DEMS)**  
**MEGN531: PROSTHETIC AND IMPLANT ENGINEERING**  
**MEGN537: PROBABILISTIC BIOMECHANICS**  
**MEGN583: ADDITIVE MANUFACTURING**  
**MEGN584: MODELING MATERIALS PROCESSING**  
**MEGN597: CASE STUDY – MATERIALS SCIENCE**  
**MEGN671: RADIATION HEAT TRANSFER**

*These courses have not been offered in the past 5 years and we do not plan on offering this course anymore.*

**MOTION:** The motion to approve the ME course deactivations was moved by J. Spear and seconded by R. Venturelli. The motion to approve the ME course deactivations was approved unanimously with zero opposition and zero abstentions.

2.4

**EE**

Yamuna Phal

[CIM 1/27]

**1 course change:**

**EENG588: POWER SYSTEM ECONOMICS  
AND ELECTRICITY MARKETS**

*EENG588 – Power System Economics and Electricity Markets will be designed to replace the existing*

*EENG588 – Energy Policy, Restructuring and Deregulation of Electricity Markets course with a shorter and more appealing title, and content modernization. More specifically, the proposed course will combine economic aspects of power systems with the design and operation of electricity markets. It will also integrate theoretical principles with hands on optimization tools that are widely used in the power engineering industry. The proposed course will advance Mines@150 Mission, Vision and Strategic Plans in several ways: The proposed course will significantly contribute to advancing the Mines@150 Mission, Vision, and Strategic Plans in the following ways:*

*1. Attracting Strategic Talent*

*As a new and forward-looking online course in an emerging engineering field, it will position Mines as a leader in power sector education. The course is expected to attract more non-thesis master’s students from key sectors such as electric utilities, grid operators, national laboratories, and consulting firms, thereby strengthening Mines’ appeal to working professionals seeking advanced, practical knowledge.*

*2. Expanding Research Scale and Impact*

*This course will foster growth in power engineering research by equipping students with the expertise needed to address real-world challenges in the energy sector. With Colorado utilities anticipated to join the Southwest Power Pool (SPP) market, the course will create opportunities for research funding and collaboration with local organizations. By addressing emerging industry trends, this course aligns with the strategic goals of enhancing Mines’ research prominence.*

*3. Inspiring Innovation and Addressing Industry Challenges*

*The course will inspire students to tackle critical challenges in the power sector, including decarbonization, grid modernization, and market integration. It will actively promote Mines’ core values—collaboration, respect, inspiration, and innovation—by encouraging creative problem-solving and fostering a culture of teamwork and respect for diverse perspectives.*

*Delivery: Online*

*The responsible faculty (Josue Campos do Prado) has completed the Foundations of Online Course Design (FOCD) in November of 2024.*

*Anticipated date for course development completion: Summer 2025.*

*Anticipated first semester of delivery: Fall 2025 or Spring 2026.*

**MOTION:** The motion to approve the EENG588 course change was moved by R. Venturelli and seconded by J. Shragge. The motion to approve the EENG588 course change was approved unanimously with zero opposition and zero abstentions.

2:40-2:50 pm **New Business**

3.1 **CS**

[CIM 1/28; 1/29; Provost 1/29]

**4 new courses:**

Mehmet Belviranli/Wendy  
Fisher/Zibo Wang/Dong Chen

**CSCI520: SOFTWARE ENGINEERING  
SYSTEMS DEVELOPMENT I**

*This is one of a two-semester sequence of courses that will be the unique cornerstone for the Advanced Software Technologies Track of the CS OL Professional Master's Program and not intended for on-ground deployment. The track in Advanced Software Technologies is targeted to train recent graduates or mid-career professionals with a bachelor's degree in computer science or other STEM-related field with acquired basic knowledge in programming, data structures, and software engineering.*

### *CSCI 520:*

*All the course content will be organized into Modules. Inside the modules you will find assignments, discussions, and quizzes to go along with lecture slides.*

*Module 1: Introduction to Systems Development*

*Module 2: Introduction to Project Management*

*Module 3: Systems Definition*

*Module 4: Systems Specifications*

*Module 5: Component Analysis and Selection*

*Module 6: System Modeling*

*Module 7: Proof-of-Concept Development*

### *CSCI 521*

*Module 8: System Integration*

*Module 9: System Testing*

*Module 10: System Evaluation*

*Module 11: System Deployment*

*Module 12: System Extensibility*

*Note: We have received approval from Iris, Dean Berger, and Carl Frick. We have submitted a request to Jon in the Online Center for approval of the 2025 Development. Thus, we need a permanent number to be able to create an online course.*

### **CSCI521: SOFTWARE ENGINEERING SYSTEMS DEVELOPMENT II**

*This is the second of a two-semester sequence of courses that will be the unique cornerstone for the Advanced Software Technologies Track of the CS OL Professional Master's Program and not intended for on-ground deployment. The track in Advanced Software Technologies is targeted to train recent graduates or mid-career professionals with a bachelor's degree in computer science or other STEM-related field with acquired basic knowledge in programming, data structures, and software engineering.*

This set of courses is being designed exclusively for online delivery (will not be offered residentially). The courses are very hands-on with real world applications for recent graduates and mid-career professionals with a STEM background. The courses are being collaboratively created between CS and EDS. These courses have received approval from the CS graduate committee, the CS department head, the portfolio dean, the graduate dean, and Mines Online.

### **CSCI576: DEEP LEARNING**

*This course is offered both in-person and online*

*FOCD completed in July 2022*

*Complete the development in Aug 25*

*First delivery in Spring 2026*

*Open for registration in Fall 25*

This course is a split from the current Introduction to Machine Learning class. The motivation behind creating this course is because the field of machine learning has been changing so fast. The course will be offered in person and online for undergraduate and graduate students. It will be cross-listed with



DSCI. The course will be very hands-on with project-based learning. Students will have three major case study projects and programming with Python and TensorFlow. There is effort to minimize to overlap with other courses such as Internet Machine Learning and Advanced Data Science.

Question: J. Spear asked, could additional information about the course be added to the justification section in CIM to provide more detail about this course?

Answer: Z. Wang answered that additional information will be provided with a detailed plan and learning outcomes.

**Question:** J. Shragge asked, is there any potential impact on Mines HPC resources?

**Answer:** Z. Wang answered that there is no plan to utilize any HPC. Most projects can be done locally on a personal computer or a free online Cloud resource like Google Colab.

### **CSCI583: IOT SECURITY AND PRIVACY**

*The use of IoT (Internet-of-Things) devices in U.S. homes is becoming increasingly popular. These smart devices, however, come with a range of new security and privacy risks that must be addressed, particularly in light of emerging AI techniques. AI-powered attacks and their prevention are significant gaps in this area. This course focuses on teaching both foundational and advanced concepts of IoT security and privacy from a data-driven perspective. This course stands apart from other offerings by covering topics such as networking and Internet security while integrating security research through data analysis. Students will read and present academic papers spanning multiple disciplines and perspectives, including computer science, psychology, policy, and law. The course also features hands-on projects where students independently investigate real-world security and privacy challenges of IoT devices and systems, proposing practical solutions to address them. While CSCI585 and CSCI587 introduce general principles of information security and privacy, this proposed course delves into the core of security and privacy within the largest domain—IoT. It uniquely combines insights into vulnerabilities with prevention strategies using the latest AI techniques, equipping students with cutting-edge knowledge to tackle modern challenges.*

*The future of engineering and technology will be driven by AI@Edge, TinyML, and advancements in security and privacy. Safeguarding the security of IoT devices and systems is, and will remain, one of the key challenges that the industry must address. Introducing a course in our curriculum that focuses on teaching state-of-the-art practices to prepare students for this challenge aligns with Mines' broader strategic goal of being "a top-of-mind and first-choice university" by "expanding offerings and diversifying delivery." This course will equip students with the skills needed to tackle critical industry demands while reinforcing Mines' leadership in innovative education.*

This course has been taught as a special topics course twice and is seeking a permanent course number.

#### **1 course change:**

### **CSCI578: BIOINFORMATICS**

*This course will be offered to graduate students in CS (both graduate and combined programs) and cross-listed with BIOL510 it will be offered to Quantitative Biosciences and Engineering students. With both in-person and online modality versions, it will be accessible to a large number of students who are interested in practical applications of algorithms and machine learning to life sciences. Updated course description and added CSCI128 and CSCI220 as prerequisites. Added summer semester to be offered.*

The changes requested include adding online modality, adding two prerequisites (CSCI128 and CSCI220), adding another semester offering in the summer, and updating the course description as there were some outdated activities listed.



4.1 **Approval of Previous Minutes** – January 29, 2025

John Spear

4.2 **ME**  
[CIM 1/29; Provost 1/29]  
**2 new courses:**

Rajivasanth Rajasegar

**MEGN523: APPLIED COMPUTATIONAL  
FLUID DYNAMICS**

*Computational Fluid Dynamics, and especially ANSYS Fluent, is the go-to tool for several large industry sectors, such as Aerospace, Energy and chemical processing. For our students, having experience with such job-ready tools is critical for them to get a leg up over their competition.*

*The course is already listed as an MEGN423 and students will be given the opportunity to apply these same benefits to a graduate-level course offering.*

**MEGN527: VEHICLE DYNAMICS &  
POWERTRAIN SYSTEMS**

*A class on Vehicle Dynamics and Powertrain Systems aligns with the vision outlined in the Mines@150 strategic plan for Colorado School of Mines in several ways:*

*Expanding Offerings and Diversifying Delivery: Offering a class on vehicle dynamics and powertrain systems demonstrates the university's commitment to expanding its educational offerings in response to the changing needs of industry and society. Students expand upon the knowledge gained in MEGN 391 automotive systems, with a focus on developing practical mastery of the dynamics and mechanics of vehicle propulsion. MEGN 417/527 then serves as a launching pad for students to take advanced courses in a variety of powertrains, whether they be internal combustion engines (MEGN 466), electric powertrains (MEGN 465/565), or fuel cells (MEGN 469/569).*

*Strengthening Affinity for Mines: A practical, hands-on class on vehicle dynamics and powertrain systems is a unique opportunity at Mines for hands on engineering experience. Students will start in the classroom, spend time expanding their knowledge in an automotive simulator, and close out the course with practical vehicle testing at a small scale. The courses in the automotive elective track attract students and alumni from across the country as there is a limited automotive engineering presence in the Rocky Mountain region.*

*Being Innovative and Entrepreneurial: Students are challenged to design and optimize a competitive vehicle as part of their course project. Looking through the lens of a real-world challenge (racing), teams must consider factors such as their operating budget, safety, feasibility, and design tradeoffs when trying to optimize the overall automotive system.*

*The course is already listed as an MEGN 417 and students will be given the opportunity to apply these same benefits to a graduate-level course offering.*