

# Campus Living Student Association Constitution

Campus Living Student Association Executive Board and General Body

March 4th, 2024

# **Table of Contents**

## **Article I**

### **Name of Organization.**

SECTION 1. The name of this organization shall hereby be the Colorado School of Mines Campus Living Student Association, hereby referred to as the Campus Living Student Association.

## **Article II**

### **Mission Statement.**

SECTION 1. The Campus Living Student Association aims to meet the needs of the Mines community as an accessible resource, facilitating cross-campus connections and promoting dynamic, student-led programming. Through its efforts, the Campus Living Student Association strives to foster a positive and healthy campus community that encourages social acceptance and diverse ideas.

2.1 To this aim, the Campus Living Student Association's Constitutions, Bylaws and all documents are expected to adhere to a san-serif font in an attempt to be more accessible to those with learning disabilities such as dyslexia.

## **Article III**

### **Authority.**

SECTION 1. The Campus Living Student Association is a recognized student organization by the Colorado School of Mines and adheres to all guidelines and policies of the University and the Colorado School of Mines Residence Life, of which the Campus Living Student Association resides under.

SECTION 2. This organization has established Bylaws to govern its administrative and procedural matters. Bylaws shall not conflict with this constitution, and shall only serve to provide detail to the responsibilities of the organizational positions, and to create procedure for the organizations meetings. Bylaws may be adopted, amended, or temporarily suspended by a motion of any member, outlined in Article IV, and adopted by a majority vote. The voting body will be determined by the Executive Board, to be either the Executive Board or the General Membership.

## **Article IV**

### **Membership.**

SECTION 1. Membership in the Campus Living Student Association shall be open to any residential student. Residential students will have the option of attending the weekly General Meetings. Any and all active students will be deemed General Members. Any residential student at the time of a vote is eligible to vote as a General Member.

SECTION 2. Membership is open to students living outside of Colorado School of Mines facility is eligible to become a General Member through attendance of General Meetings.

SECTION 3. Membership is automatically granted to all Residence Life student staff members, including, but not limited to, Resident Advisors, and Mentor Residence Advisors.

## **Article V**

### **Officers.**

SECTION 1. The officers of the Campus Living Student Association shall be the Executive Director, Associate Director, Director of National Engagement, Director of Campus Engagement, and the Director of Programming. These officers make up the Executive Board.

SECTION 2. In order to be eligible for a Executive Board position, members must have a minimum of a 2.0 grade point average (GPA) and must expect to be a full-time student, as determined by the Colorado School of Mines Registrar, for the next Fall and Spring term. Applicants must live in Residence Life housing. Live-in student staff members may not run for office.

SECTION 3. As an additional prerequisite to be eligible for the Executive Director, an applicant must have served as an Executive Board member, Community Council President, Community Council Administrative Chair, or Community Council Campus Living Student Association Communications Coordinator for a term of at least one academic year.

3.1 In the event no candidate is eligible, the Associate Director will be asked to serve as the Executive Director, at which point, it will be at the serving Executive Board's discretion for a special election to be held for a new Associate Director.

SECTION 4. While in office, officers must maintain a 2.0 GPA for the current semester, and must not fall below a 2.0 GPA overall for more than a semester.

SECTION 5. In addition to the positions outlined above, the Executive Board may appoint additional positions.

## **Article VI Meetings.**

SECTION 1. A weekly Executive Board meeting shall take place at a location deemed fit for all of the Executive Board. The entire Executive Board, alongside at least one university Advisor, is expected to attend all meetings, unless a reason described in Article I, Section 2 of the Bylaws.

SECTION 2. General Members shall be able to attend Board meetings with the approval of any member of the Executive Board to express the needs and/or wants of their communities.

SECTION 3. General Meetings shall have their minutes taken, and be planned by the Associate Director. In the event that the Associate Director is unable to attend the meeting, a proxy will be appointed among the Executive Directors. The Executive Board is responsible for the allocation of duties of any absent officer.

SECTION 4. Any officer unable to attend an Executive Board meeting must contact the rest of the Executive Board prior to the meeting. Any duties or updates expected of that officer must be covered by a pre-arranged substitute. Officers with their request for absence must also provide updates to the Executive Board, prior to the original date of meeting.

SECTION 5. All Executive Board members are expected to attend all General Meetings with the exception of sickness, Board-Approved absences, or other reasons outlined in Article I, Section 2 of the Bylaws.

## **Article VII University Advisor.**

SECTION 1. The Advisor(s) for the Campus Living Student Association shall be a current faculty member, or professional staff member of the Colorado School of Mines Department of Residence Life selected by the Department of Residence Life.

**Article VIII  
Finances.**

SECTION 1. The budget for the Campus Living Student Association is funded through Residence Life. The budget is to be maintained, and allocated by the Executive Director, the University Advisor is expected to be up-to-date, as well as, aware of the budget at all times.

SECTION 2. The Campus Living Student Association will use its funds for resident-oriented programming, funding requests, discretionary funds, conferences, and anything else deemed necessary by the Executive Director and the University Advisor.

SECTION 3. The Executive Director and Associate Director will have the authority to represent the Residence Life Association for implementation of fundraising and negotiations with corporate partners. The Executive Director, with correspondence from the University Advisor, shall have the final decision regarding finances.

SECTION 4. The Campus Living Student Association may not collect fees from General Members or event attendees, and shall follow campus purchasing and fundraising policies.

**Article IX  
Discipline.**

SECTION 1. All officers are expected to meet the requirements of their positions as described in the Bylaws, as well as, follow campus policy. Failure to do so may result in impeachment or other discipline outlined within the Bylaws.

SECTION 2. All members of the Residence Life Association are expected to follow Colorado School of Mines and Residence Life policy.

**Article X  
Amendments and Ratification.**

SECTION 1. This document may be amended by the process outlined within Article XII in the Bylaws.